

Shipley Center Board of Directors Meeting
MINUTES
February 19,2019

Call to order and Roll Call: Virginia Smith and Miriam Spreine absent.
January Minutes approved as e-mailed.

Correspondence: Thank you card from Discovery Memory care for 11 walker bags donated by the Fiber Arts group.

Trips and Tours: Beth reported lowered usage and trip cancellations, partially due to bad weather but also a lessened interest in local trips. Forty people are going to the Seattle Garden Show. See Report

Advertising Report: See attached report. Shamyra reports much success with renewing advertisers in the newsletter and securing Molina funding for five Center events.

Treasurer: See financial reports. Some of Shipley and Moon bequests are supporting operating costs in this year's budget. The December fund raising letter donations have been spent for operations. According to the fundraising consultant we have used, at least 5-6 fundraising letters should be going out during the calendar year. The \$33,000 portion from the annuity to be cashed, will fund center operations. So far, monies have not been freed to fulfil the matching promise for the Health and Wellness Annex fundraising.

Program Director: The Aging for Beginners, Posture, and Pilates classes may be cancelled due to low attendance. Tax Aid started on February 6 and will continue through the tax season. See report.

Executive Director Report: Some donations came in for the storm- damaged gutters on the Center.

The manager of the Senior Community Service Employment Program was upset by the proposed employee for the Center contacting Michael directly and has declined to further that placement at this time. She may work on it later.

The Café: Catering opportunities are being pursued with several new events arranged. The new café equipment is greatly assisting Café work. Tuesday Luncheons and \$5 Fridays seem successful.

Health and Wellness Annex: Drawings of the building with color and material samples were displayed and discussed. Other color possibilities were requested.

Baywood Village: Two men were hired to remove as much snow as possible from carports, awnings and roofs in the park. Cost was about \$2,150. A park-owned carport collapsed on RVs and vehicles stored by tenants. Each tenant will have to file with their insurances as Shipley Center will have to file with its insurance and accept the \$2,500 deductible.

See expanded report.

Committees:

Crafts: Judy reported large contributions to various community services. An effort will be made to better publicize these donations and possibly put an article in the paper detailing the efforts of the Fiber Arts group. See report.

Physical Plant and Safety: John reported on-going work and present up to standard readiness for fire suppression items. See report.

Volunteers and Events: Mimi reported full staffing for the Café and increased volunteer help in other roles. Cupid's Capers had to be cancelled due to snow.

New Business:

MOTION: 1. Signatory Changes needed for two board officers to be able to sign for annuity management. Rena made the motion, Margaret seconded, and the motion passed unanimously. Don Gerber, Margaret Cox, and Michael Smith were authorized to be signers. Nancy Baer as Secretary countersigned, attesting to signers' authority.

MOTION: 2. Cash Out of Annuity, part of the Shipley bequest. Nancy made the motion, Mimi seconded, and it passed unanimously. Plans are to give \$33,000 to General Operations and the rest to the Health and Wellness Annex fund.

Adjourned at 2:40.

Next Meeting: March 12, 2019, 2:00 pm

Respectfully submitted,

Nancy Baer
Secretary *pro tem*